



RCIPS/DCFS Contact with Children at Truth For Youth School (TFYS)

Outline

In certain circumstances it may be necessary for a member of the RCIPS and/or DCFS to meet and have a confidential discussion with a child without the consent or knowledge of the parents/guardian. In some cases it may also be necessary for the child to be removed from Truth For Youth School by DCFS/RCIPS Officers without the consent or knowledge of the parents/guardians. If either of these actions are taken, the circumstances requiring the meeting and /or removal will have been carefully considered by the relevant agencies and appropriately authorised.

However, Truth For Youth School has a duty of care to all of our children, and it is essential that when a member of the RCIPS or DCFS arrives at our school to meet a child that the protocol below is followed.

ECCE Centre Protocol

If a member of the RCIPS/DCFS visits Truth For Youth School and requests to see a child, the following protocol must be followed:

- School Administration immediately informs Child Protection Officer (**CPO**) that DCFS/RCIPS are on campus and wish to speak with a child.
- **CPO** meets the Officers and confirms their identity by requesting to see their DCFS/RCIPS issued ID Cards.
- **CPO** ascertains the purpose of the visit and facilitates the initial meeting in an appropriate space. The **CPO** should support the child during the meeting with the agreement of the attending Officers.
- If the Officers subsequently need to remove a child from Truth For Youth School, the **CPO** must ensure that the proforma below is completed and stored appropriately.
- The DCFS/RCIPS Officers are expected to inform the parent/guardian that the child has been removed from Truth For Youth School before it closes for the day.



DCFS/RCIPS Removal of a Child from Truth For Youth School (TFYS)

RCIPS/DCFS Officer Details			
Name:		ID Number:	
Name:		ID Number:	
Child's Details			
Name:		School:	
Parental Consent			
Is the parent/guardian aware that the child is being removed from TFYS? YES NO			
If no, what is the justification for removal without consent?			
Who will inform the parent/guardian that their child has been removed from Truth For Youth School?			
When will the parent/guardian be informed that their child has been removed from Truth For Youth School?			
Signatures			
Name:	Signed:	Date:	Time:
Name:	Signed:	Date:	Time:
Name:	Signed:	Date:	Time:

When completed, this form will be retained by Truth For Youth School's Child Protection Officer